

Internship Opportunity with The Family Violence Prevention Fund's (FVPPF) National Health Initiative on Domestic Violence

The National Health Initiative encourages medical, nursing, public health, social work, psychology, health care administration, or other health care related graduate students (includes law, media, policy, or business students with a health care focus) to apply for its **Health Care and Domestic Violence Graduate Internship Program**. The internship allows a student to spend up to 12 months interning with the FVPPF.

What is the National Health Initiative?

The National Health Initiative works to improve health care's response to victims of domestic violence through provider training, public education, and public policy. The initiative houses several major programs including:

- **The National Health Resource Center on Domestic Violence** serves as the U.S. DHHS national resource for providers and advocates interested in improving health care's response to domestic violence;
- **Reproductive Health Campaign** educating reproductive health providers across the country on how to integrate violence identification/prevention into their clinical work.
- **Native Health Initiative** in partnership with faculty from Mending the Sacred Hoop Technical Assistance Project, has worked with more than 100 Indian, Tribal and Urban health care facilities, and domestic violence advocacy programs across the U.S. on domestic violence health system change.
- **The National Conference on Health and Domestic Violence** promotes high level research and program development through a national continuing education conference co-sponsored by the most influential health and medical associations and agencies in the US. The 6th biennial conference will be held in 2012.
- **Public Policy Initiatives** range from policy papers, to state and federal legislation, and advocating with health care systems on issues such as provider incentives and health response infrastructures.

The Initiative engages in various activities within the above programs to improve health care's response to domestic violence including:

- Addressing health policy issues through model legislation, white papers, and advocating with medical associations, state and federal departments of health, medical institutions, health professional schools, managed care organizations and national health care opinion leaders;
- Working with health institutions and systems to engage meaningful and effective public health education efforts around domestic violence;
- Providing person-to-person technical assistance for individuals who want to improve health care's response to domestic violence;

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- Producing materials and web resources on a range of issues related to health care and domestic violence;
- Conducting training for health care providers across the country, and developing model curricula and educational conferences.

Why intern with the National Health Initiative?

The Initiative is the only national resource for all health care related domestic violence issues. Its programs and materials have been disseminated to medical professionals nationally affecting the lives of countless victims of domestic violence who may never go to a shelter or the criminal justice system, but interact with the health care system. Interning with the Initiative gives you the opportunity to use your training and commitment to end domestic violence through health system interventions. Other benefits include the ability to participate in the structure of your internship, flexible work hours and exposure to the numerous other programs that are part of the FVPF. Interns work closely with FVPF staff, but can be largely independent in the course of their work depending on the project.

What is the priority area for a 2010 intern?

The 2010 intern may do all, or some of the following projects, based on the duration of internship, intern's interest and staff priorities:

1. Organize national events on public health, nursing, social work, dental and medical school campuses nationwide as part of Health Cares About Domestic Violence Day (HCADV Day), a nationally recognized awareness-raising day that takes place annually on the second Wednesday of October. Sponsored by the FVPF, HCADV Day aims to reach members of the healthcare and domestic violence communities and educate them about the critical importance of routine inquiry for domestic violence, as well as the long term health implications of domestic violence and lifetime exposure to violence. HCADV Day is an opportunity for individuals to hold events, launch programs, do media outreach, and gain further support for their domestic violence/health care efforts. (For further information on this day, see www.endabuse.org/hcadvd).
2. Moderate a monthly listserv "Health Students and Faculty Against Domestic Violence" reaching 250 students and faculty engaged in the issue. Moderation includes writing content, and responding to the field.
3. Research and compile 2-3 fact sheets on targeted issues related to domestic violence and health. With supervision, the intern will identify articles and the latest research to compile concise fact sheets to share with the public.
4. Interview 5-7 experts working in the field of health and domestic violence and present interviews to the public via either video, web feature, or in print.
5. The intern may also begin co-organizing a pre-conference institute for health professional students that will be held as part of the National Conference on Health and Domestic Violence in 2012.

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The intern will participate in weekly FVPF staff meetings; bi-monthly health team meetings and will meet with a supervisor on a bi-monthly or monthly basis.

Where is the FVPF located?

The Family Violence Prevention Fund is located in San Francisco, California. Interns must work in the Bay Area so they are able to meet in person with their FVPF supervisor a minimum of once per month. Some work may be conducted remotely, with the intern only coming in on certain days. Ongoing email communication between the intern and supervisor is key. The FVPF does not provide housing for interns. The San Francisco and East Bay housing market, including sublets, is competitive so potential interns are encouraged to consider housing options before applying.

Is there funding available?

Interns receive \$15/hour for up to 12 hours a week. Interns are encouraged to pursue work-study matches from their institutions, which may allow for extended hours, if desired. Hours of the internship are flexible; FVPF office hours are 9am-5pm, Monday through Friday. Specific costs related to the internship project are covered by the FVPF.

Who should apply?

The National Health Initiative encourages medical, nursing, public health, social work, psychology, health care administration, or other health related graduate students (includes law, media, policy, or business students with a health care focus) with a demonstrable commitment to and/or experience with issues related to domestic violence who can commit to a minimum of six months in San Francisco, California (with the possibility to extend the internship up to a year). We are an Equal Employment Opportunity Employer. Persons of color are strongly encouraged to apply.

How do I apply?

Please send the following application materials to:

Anna Marjavi
Program Manager
Family Violence Prevention Fund
383 Rhode Island Street, Suite 304
San Francisco, CA 94103-5133

1. Narrative including (maximum length of 4 pages not including supporting documents):
 - prior work/research/experience in the domestic violence arena (if research or materials have been produced, please include a copy);
 - prior experience organizing events or groups noting positions of leadership;

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- proposed dates of your internship (applications must be received at least one month prior to proposed dates, ideal internship duration is 12 months);
- why the proposed internship focus interests you;
- what field you are a student in and degree you are pursuing;
- how much of your program will be completed by the time of your proposed internship and expected graduation date;
- whether or not you will be pursuing academic credit for the internship (if yes, please include a copy of guidelines for such credit from your institution);
- contact information including name, address, day and evening phone, email.
- anything else you would like staff to know about you when considering your application.

2. Copy of your resume and/or cv.

3. Proof of current enrollment in your institution.

4. List of courses completed or currently enrolled in that included material related to domestic violence with brief explanation of domestic violence content. (Transcript is NOT necessary. No coursework on domestic violence is required for internship.)

5. One letter of recommendation (from a faculty member from your institution). Letters will not be shared with applicant by the Center. If you want to receive your own copy, you must negotiate with the recommending party. If included with other materials recommendations should be in sealed, signed envelopes.

Please note:

- Materials submitted will not be returned to applicant.
- Decisions will be made on a rolling basis and will involve a phone interview for finalists.
- **Applications must be complete to be considered (letter of recommendation may come separately, but must also be received at least one month prior to proposed internship dates).**
- The FVPF will acknowledge receipt of application within two weeks.

If you have questions regarding the application or internship process please email them to Anna Marjavi, anna@endabuse.org or call her, 415-252-8900.