

Family Violence Prevention Fund

POLICY ADVOCATE/CAMPAIGN COORDINATOR (FULL-TIME)

Location: Washington, D.C.

JOB DESCRIPTION

The Family Violence Prevention Fund seeks a *Policy Advocate/Campaign Coordinator* to help lead a nationwide effort to build a constituency for ending violence against women globally. This person will manage day-to-day operations of this campaign, working closely and under the direction of the organization's senior campaign strategist and the Director of Public Policy and Advocacy. This candidate must be able to work independently and exercise discretion and independent judgment.

Responsibilities include:

- Identify and develop opportunities to engage and mobilize constituencies to end violence against women and girls.
- Engage congressional offices and administration officials to build support on this topic.
- Organize events, such as public forums, briefings for Senators and members of Congress, or events with coalition partners.
- Draft materials as needed, including public statements, congressional testimony, internet content, and advocacy materials.
- Help identify, involve and support advocacy by grass-tops and other opinion leaders on this topic.
- Work with local activists and organizers, and provide them training, materials and support to take action on these issues.
- Support and facilitating effective coalition work among organizations in Washington and at the state level. Engage with organizations working domestically and internationally on violence against women.
- Support the work of the FVPF Director of Policy and Advocacy, Senior Campaign Strategist, and others involved in this and related efforts.

Qualifications and Skills

- Experience working in Congress or at an advocacy organization engaged with Congress and the Administration. Comfort interacting with senior officials and high profile individuals. Knowledge of the legislative process and building bipartisan support for issues.
- Expertise on issues relating to gender-based violence, domestic violence, or human rights is required. Experience working with non-profits, mobilizing grassroots, and engaging local media is desirable.
- Bachelor's degree and at least two years experience
- Strong writing and communication skills and excellent computer and technological skills or the ability to acquire such skills
- Must be highly organized and capable of multi-tasking.

SALARY AND BENEFITS:

Compensation will be commensurate with background, experience and track record of success. Excellent benefits package includes medical, dental, life, disability, and 401(k) as well as generous sick, vacation and holiday schedules. This is an exempt position.

Send resume, cover letter and professional references by mail, fax or email:

International Policy Advocate/Campaign Coordinator

Family Violence Prevention Fund

383 Rhode Island Street, Suite 304

San Francisco, CA 94103-5133

415.252.8900 (phone); 415.252.8991 (fax); lupe@endabuse.org (email)

For additional information, visit our website at www.endabuse.org .

***We are an Equal Employment Opportunity employer.
Persons of color are strongly encouraged to apply.***