

Application Requirements

Applications should not exceed 20 pages (12 point, double spaced, 1 inch margins) plus Required Attachments.

Contact information and identification of lead agencies and collaborative partners

1. Name, title, phone and email of RCBP's primary contact person from the lead child welfare agency.
2. Name, title, phone and email of primary contact person at domestic violence co-applicant agency. If the child welfare applicant does not have a domestic violence co-applicant, please explain why.
3. Names, titles and organizational affiliations of a representative of each required partner agency. (See Section 2)

Suggested length: One page

Research and Capacity Building Project Description, Interest and Capacity to Participate in QIC-DVCW Research

4. Describe the proposed scope of the RCBP; the community/communities within the RCBP; and the need for a project focused on an adult and child survivor centered approach.

Notes: If the proposed scope of the RCBP is substantially different from the scope described in Section 3, please (1) summarize these differences and (2) describe how the RCBP anticipates being able to meet the needs of the research project. In describing the community, include significant racial, ethnic and cultural populations within the larger community/ communities, and the reasons for any interest in focusing attention on specific populations, if appropriate.

Where possible, include community or systems data on prevalence of DV or co-occurring DV and child maltreatment, or other available data to support the application.

Suggested Length: Maximum of 3 pages

5. Describe project staffing/infrastructure to facilitate implementation and evaluation through

project completion, including proposed structure of management and implementation teams.

Notes: Include plans to develop management and implementation teams. Briefly describe any previous successes with establishing infrastructure to support similar projects.

Suggested Length: Maximum of two pages

6. Identify any additional partners you intend to collaborate with and describe the strengths that each partner brings to the project.

Notes: Required partners are identified above. In this section, identify confirmed or anticipated additional partners of the project. In describing *strengths* of partners, include both required and additional partners. Strengths may include, but are not limited to, demonstrated commitment, expert knowledge, language and cultural capacity, relationships or influence within the community, leadership, etc.

Suggested length: Maximum of 2 pages

7. Describe existing strengths and challenges in child welfare practice in cases involving domestic violence.

Suggested length: Maximum of 2 pages

8. Describe the history and current activities of the existing child welfare/domestic violence collaboration, key accomplishments and challenges or limitations of collaboration.

Notes: If applicable, expand the description of existing collaboration, key accomplishments, etc. to include other required partners – dependency courts and DV offender or responsible fatherhood programs, or other programs that serve men and fathers. The QIC-DVCW recognizes that in many jurisdictions these partnerships are less developed than child welfare collaboration with DV programs that serve survivors.

Suggested length: Maximum of 3 pages

9. Describe applicants' goals and objectives related to strengthening collaborations to support child welfare involved families experiencing DV.

Suggested length: Maximum of 3 pages

10. Describe the child welfare agency's use of family-centered practices, and any domestic violence-related practices and challenges in this area.

Notes: Describe existing processes, initiatives and/or practices consider to be family-centered by the child welfare agency. Describe how domestic violence cases are managed within these

existing efforts, and any related challenges and strategies to address those challenges.

Suggested length: Maximum of 3 pages

11. Describe the RCBP's capacity to participate in a research project of the scope and rigor defined in this Request for Applications.

Notes: Within the response to this question, (1) describe any existing quality assurance efforts or capacity of the child welfare organization to support the Research and Capacity Building Project, (2) address the child welfare agency's history of and capacity for randomized assignments of units and cases, and for required data collection, and (3) address any anticipated challenges to implementing evaluations or collecting data.

Suggested length: Maximum of 5 pages

12. Describe anticipated need for funding.

Notes: Please include a 1-page budget outline of expected costs in addition to a short narrative. Include any anticipated funding needed to support the RCBP's capacity to participate in a project of this size and scope, including funding needed for required evaluation tasks.

Suggested length: One page

Required attachments

Applications should include the following Required Attachments, which do not count toward the 20-page limit for applications.

- Protocols/practice guidance for child welfare staff on managing domestic violence cases. *(This may be submitted as a separate electronic file and referenced as an attachment to the application.)*
- Any risk and/or protective factor assessment tool in use. *(Submit ONLY the tool(s) itself, not any related instructions on its use.)*
- Letters of Commitment from required partners: Domestic Violence Coalition(s) or program(s); DV offender, responsible fatherhood, or other program(s) that works with fathers; and jurisdictional dependency court partner.