FUTURES WITHOUT VIOLENCE

JOB ANNOUNCEMENT

SENIOR TRAINING & TECHNICAL ASSISTANCE SPECIALIST - WORKPLACE
Location: Washington, DC

Futures Without Violence (FUTURES) is a national non-profit and social change organization that works to end violence against women and children around the world. We seek a dedicated and energetic individual to work with us to support our economic justice and workforce initiatives to support survivors of, domestic and sexual violence, stalking, and human trafficking. We are a team of educators, strategists, trainers, and grassroots organizers who develop programs that change social norms, advance policy, prevent domestic violence, and create the conditions and experiences that children and adults need to heal and thrive. Our headquarters are located in a state-of-the-art training center in San Francisco’s Presidio with offices in Washington, D.C., and Boston, MA.

Although this position will be based in D.C. or San Francisco, due to the COVID-19 pandemic, our workforce is temporarily fully remote, and will transition into hybrid work starting January of 2022. Employees who will be onsite are expected to provide proof of vaccination to Human Resources.

PROGRAM & POSITION
Through the creation of innovative programs, FUTURES has provided national leadership in efforts to improve systemic, community, and individual responses to domestic and sexual violence, stalking, trafficking, and other forms of violence and trauma impacting women, children, and families.

The Senior Training and Technical Assistance Specialist (TTA Specialist) will provide programmatic support for the Workplaces Respond to Domestic and Sexual Violence project (Workplaces Respond). Workplaces Respond is the nation’s only resource center solely dedicated to addressing the impacts of domestic violence, sexual harassment and assault, and stalking on workers and the workplace. Workplaces Respond helps employers, unions, worker centers and other labor organizations, employees, and other workplace stakeholders create the support, policies, and resources necessary to ensure that no one has to choose between their safety and a paycheck.
The TTA Specialist will work on an exciting, constantly evolving, and cutting-edge project to help lift up survivor and worker voices, alongside national partner organizations and advocates to change social and cultural norms around work in order to promote greater safety, wellbeing, and economic and racial justice in the workplace, especially for Black and Brown women, LGBTQ individuals, and immigrant and low-paid workers. This TTA Specialist will primarily focus on supporting training and technical assistance efforts among federal agencies and labor organizations.

RESPONSIBILITIES

- Develop content for training curricula, best practice guides and resources, factsheets, web assets, and other tools to support the development and implementation of improved policies and responses to best serve the needs of survivors in the workplace;
- Build and manage relationships with labor organizations, unions, and worker centers to develop and implement policies and practices that are responsive to gender-based violence within their organization and the workplaces in which their members are employed.
- Implement, in collaboration with federal partners, a government-wide comprehensive plan to address workplace harassment, including sexual harassment, within the federal agencies.
- Respond to technical assistance (TA) requests (including basic information requests, consultation and strategy development, referrals, and resource sharing) from domestic and sexual violence services programs, federal and governmental agencies, employers, labor organizations, community-based organizations and other workplace stakeholders;
- Lead and facilitate in-person trainings and web-based peer-learning opportunities;
- Coordinate and build relationships with partners, allies, employers, and governmental agencies;
- Represent FUTURES at relevant stakeholder meetings, conferences, and coalitions;
- Contribute to program planning meetings, events, and fundraising proposals;
- Other duties as assigned

DESIRED QUALIFICATIONS

- A minimum of 5 years of related work experience;
- Bachelor’s degree or equivalent combination of education/training and work experience, preferred;
- Experience working with community-based organizations focused on serving survivors of domestic violence, sexual assault, workers’ rights, or immigrants;
• Experiences developing education and training programs;
• Knowledge of labor organizations structure and practices and experience partnering with unions or worker centers;
• Demonstrated skills in building cross-sector community partnerships, community organizing, or labor organizing;
• Highly creative, entrepreneurial, and detail-oriented professional who works as successfully independently as well as part of a multicultural team of dedicated professionals;
• Excellent written and oral communication skills.
• Flexibility, and the ability to multi-task and prioritize competing deadlines.
• Fluency in Spanish strongly preferred.
• Commitment to social justice causes with an emphasis on preventing and ending domestic and sexual violence and harassment, and promoting racial and gender justice and equity (in the workplace preferred).
• Superior attention to detail and command of contemporary computer skills including Microsoft Office suite, Zoom meeting and other web-based meeting platforms and/or customer-relationship management (CRM) systems.

**SALARY AND BENEFITS:**
This is a full-time, exempt, grant funded position. The pay range for this position is $65-75,000/year, commensurate with experience and expertise. FUTURES offers a highly competitive benefits package. Once travel resumes, this position may be required to travel periodically to provide on-site technical assistance or training.

**PLEASE SEND RESUME AND COVER LETTER TO:** Sarah Gonzalez at SGonzalez@FuturesWithoutViolence.org. Applications will be considered on a rolling basis.

*FUTURES values the expertise of survivors and those with lived experiences with violence and abuse. FUTURES welcomes applications from people from Black and Brown communities, indigenous people, LGBTQ individuals, and other communities that have been marginalized and disproportionately impacted by violence and abuse. FUTURES maintains a diverse and dynamic workforce and is committed to providing equal employment opportunities (EEO) to all employees and applicants for employment and promotions without regard to race, color, religion, gender, sexual orientation, gender identity, marital status, veteran status, age, national origin, disability, or any other basis protected by federal, state or local law. Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.*